

CASTLE EATON PARISH COUNCIL

**MEETING of the PARISH COUNCIL held on WEDNESDAY,
DECEMBER 13, 2017, at 7.00pm in the Village Hall.**

MINUTES

PRESENT

Cllr W Hughes (chairman)
Cllr D Sainsbury (vice-chairman)
Cllr S Gruszka
Cllr D Naidu
Borough Cllr Mrs M Penny
2 residents
A Gorton (clerk)

STATEMENT BY THE CHAIRMAN

The Chairman gave a statement (vide Addendum 1) confirming his intention not to put himself forward for re-election as a Parish Councillor at the 2018 elections. It was AGREED unanimously that he should continue as Chairman until then.

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Saunders, who is unwell.
Parish Councillors wished him a speedy recovery.

2 DECLARATIONS OF INTEREST

No specific declarations were made but the general interest by association was declared.

3 MINUTES OF THE MEETING OF THE PARISH COUNCIL, August 31, 2017

The Minutes had been circulated previously and were accepted as a fair and accurate record of the proceedings.

4 MATTERS ARISING FROM THE MINUTES

4.1 The clerk reported that he had written to Wiltshire Council yet again about the sign at the end of the road to Kempsford road had not had any response.

Cllr Penny agreed to ask staff in SBC Highways to contact counterparts in Wiltshire Council

4.2 The Chairman referred to the previous discussion about signs indicating the weight limit for vehicles through the Conservation Area, and to a meeting involving Cllr Penny and Cllr Saunders. They had walked the area and were suggesting that additional signs should be displayed at the entrances to the residential area of the village (vide Addendum 2).

Cllr Sainsbury expressed concern about proliferation of signs and the problem of visual pollution, while doubting that signs would solve the problem.

It was accepted that the majority of offending vehicles were travelling between the C114 and C117.

Cllr Naidu appreciated the problem and proposed that a trial period be instituted for a year or more to assess whether signs would be helpful.

It was AGREED that there should not be signs on the village entrance travelling from Lushill, but that a trial period would be held with signs erected at the other entrances.

The Chairman reminded the meeting of the necessity for continued vigilance in identifying large and heavy vehicles attempting to pass through the Conservation Area, by making a note of their company and registration number, and reporting this to the police. He thought it may be necessary at some time to write to traders on the Poplar Dairy Business Park to ask them to inform suppliers and drivers of the weight limits within the Conservation Area.

- 4.3 The clerk reported his request to SBC to provide the promised litter bins. The Chairman was not aware they had been supplied but would find out.

5 GENERAL DATA PROTECTION REGULATION, MAY, 2018

The clerk reported receipt of some details of the Regulation and the impact of its requirements on the Parish Council's data base of information.

Each Councillor agreed that his name and email address could be held on a circulation list within the Parish Council.

It was AGREED that in the interim the clerk would serve as Data Protection Officer.

The Regulation would be discussed at the next meeting.

6 PLANNING MATTERS

The Chairman reported the following:

- S/17/1178 – Castle Eaton Farm – extend period of time for use of land as solar park until December 31, 2054 – approved (NB: only Condition 2 of planning approval notice has changed)
- S/17/1260 – land opposite 1, Long Row – erection of a dwelling – approved 18.9.2017

7 REVIEW OF SBC LOCAL PLAN 2011-2026

Information about the Review had been circulated to Councillors.

It was AGREED that SBC be informed there should be no change to the status of the parish in the Settlement Hierarchy.

RECESS

- 1 The Chairman reported his attendance at RAF Fairford briefing concerning future plans for the base. There will be more aircraft activity during 2018. Proposals have been put forward to the MoD for it to become a permanent Strategic Base, with up to 1,000 staff, and involving some re-construction of buildings. It is possible that some of the traffic involved will come through Castle Eaton.
- 2 Cllr Penny read a letter from SBC concerning provision of broadband.
- 3 A resident (AB) asked if draft minutes could be circulated to every-one present at a Parish Council meeting, before they were finalised.
It was AGREED that this suggestion should be discussed at a future meeting.

8 COMMUNITY BENEFIT FUND

The Chairman declared an interest in this agenda item as he is the secretary of the Village Hall Cttee putting forward the application and also Chairman of the Parish Council deciding on it. He asked Cllr Sainsbury as vice-chairman to take the

agendum, and took no further part in the discussion.

Cllr Sainsbury introduced the agendum and gave details of the application for provision of an air-conditioning unit in the Village Hall.

Cllr Gruszka proposed that the matter be deferred until after a new Parish Council was formed consequent to elections in May. This was supported by Cllr Naidu.

Cllr Sainsbury called for a vote on the proposal and it was AGREED that the matter be deferred until after a new Parish Council is elected.

9 REVIEW OF CODES OF CONDUCT AND PROTOCOLS

It was AGREED that the SBC Codes and Protocols, viz. the Members' Code of Conduct, Borough-Parish Charter and the Planning Protocol, which were considered when signing the Transition of Services Agreement, are acceptable as they stand currently.

10 FINANCE

Councillors were reminded that they had a disclosable pecuniary interest in setting the precept and all signed the dispensation form, which was countersigned by clerk.

10.1 The Budget 2018-2019: a draft budget had been circulated previously. It was proposed by Cllr Sainsbury and seconded by Cllr Naidu that this be accepted. The budget (vide Addendum 3) was Agreed.

10.2 Following discussion, the precept for 2018-2019 was set at £6446.00 (vide Addendum 4).

It was noted that in addition the sums of £311.00 will be paid in Council Tax Support Grant and £562.50 transitional relief

10.3 The clerk reported a salary award of £70.10pa, backdated to April, 2017.

10.4 **Bank balance (account 01529286) at December 7, 2017, stands at £54,884.36**

Cheques for signature

Wiltshire Assoc. of Local Councils (booklets)		21.06
Village Hall Cttee (tables)	518.35	
(treating floor)	1,459.20	
(curtain cleaning)	480.00	
(room hire)	<u>6.00</u>	2,463.55
David Newman Contractors Ltd (grass cutting)		1,163.00
A Gorton (salary)	392.06	
(expenses)	<u>35.79</u>	427.85
Post Office Ltd (PAYE to HMRC)		70.45

Bank balance after payment of cheques £50,738.45

(Bank account 02700108=£500.00)

(defibrillator account=£542; CBF=£46,894.16; transitional relief=£1,125.00)

11 CORRESPONDENCE CORRESPONDENCE FOR COMMENT

SBC – Review of Codes and Protocols

SBC – Review of Local Plan

CORRESPONDENCE

- Public Sector Executive – weekly
- SBC Members’ Bulletin – weekly
- What’s On In Cricklade – monthly
- The Stripling – Upper Thames Protection Society
- SBC Planning Bulletin – weekly
- WALC Newsletter – October, 2017
- WALC Newsletter – November, 2017
- Small Authorities Audit Agency Ltd
- NHS - Christmas Communication –preventing flu
- Swindon Clinical Commissioning Group – Newsleter, December, 2017

12 DATE OF NEXT MEETING.
This will be held on March 8, 2018, at 7pm

Signed..... (chairman)

..... (clerk)

..... (date)